

OEPA COMMITTEE MEETING

7.00pm, Monday, 12 October 2015
at the Community Hall, Oaks Estate

minutes

Attendance & apologies

- Attending: Anthony, Pablo, Adam, Adam, Kate, Dan
- Apologies: Stephanie Shean

Minutes of previous meeting

- Minutes of 8 August - Kate move to accept, pablo 2nd. No objections
- Note no meeting in September

Treasurers Report

- Alex absent - no report.
- Kate reported that ISCCC have agreed to pay \$200

Code of conduct (held over from August meeting)

- Proposal for OEPA to have a code of conduct - for committee members and or ordinary members.
- Generally agreed that it was a good idea
- Adam S put forward motion to draft a code of conduct.
- Before next AGM, people will look for examples and committee will draft a code of conduct for consideration at next AGM.

Vacant positions

- Kate nominate Adam Stephan-Slade to President role, Adam Stokes 2nd. No other nominations.
- Discussion of presidents role - to be objective, to ensure appropriate conduct . Is not leader to make all decisions but is supposed to be a governance role. President should be a facilitator.
- Vice President - Anthony nominate Adam Stokes, Pablo 2nd. No other nominations.
- 1 vacant committee position - leave as is for now.
- Signatories to bank account - the need to update signatories was discussed. It was agreed the current office bearers would be signatories, and all non-office bearers would be removed.
- Signatories should be: Alex Saeck, Adam Stephan-Slade, Adam Stokes, Kate Gauthier.

- update on ACTION Bus meeting - Kate updated progress
- update on TAMS toilet.
 - \$20k grant - passed first round, Dept application due 25 Oct
 - Kate following up with TAMS to get agreement to undertake installation
 - OEPA must raise additional \$7k - OEPA agreed to guarantee from trust fund and raise as much as possible from elsewhere. All agreed to guarantee.
 - Adam SS will look at crowdsource fundraising ideas.

Apology from Nick Saeck - for noting

- As part of a court agreement, Nick Saeck emailed an apology to the recipients of his email of 27 March 2015, regarding his defamatory statements in that email regarding Michel Starling and Kate Gauthier in their roles in the OEPA.

Actions arising - see attached table

Minutes ratified out of session as true and accurate record by Adam Stephan-Slade, Adam Stokes, Anthony Hill, Pablo Serazio, Kate Gauthier.

Actions arising from OEPA meetings

Key Priorities	who	details & progress
1. Roads and footpaths	Kate	<ul style="list-style-type: none"> Write back to Chief Minister and Roads Minister re promise for funding. Roads survey.
2. Street trees		<ul style="list-style-type: none"> approach white warehouse to see if they are ok with trees Ask TAMS to inspect George Street trees
3. Community events		<ul style="list-style-type: none">
4. Beautification		<ul style="list-style-type: none"> Shop - finish and organise a mural painting day.
		<ul style="list-style-type: none"> Contact TAMS Minister to discuss projects
		<ul style="list-style-type: none">
5. Water tower		
6. Robertson House		<ul style="list-style-type: none"> Lodge Heritage grant application Done Get copy of conservation management plan
7. Toilets for park	Kate	<ul style="list-style-type: none"> Lodge application Get TAMS formal agreement to undertake install Raise additional \$7k Call SVDP to ask for donation Speak to Minister Rattenbury
8. Planning		<u>Follow up with minister re disallowance period.</u>
Lobbying		
Gai Brodtman brief	Kate	<ul style="list-style-type: none"> brief on where the master plan and precinct code is in contradiction to the National Capital Plan. task removed from list
Meeting with Chief Minister	Kate	<ul style="list-style-type: none"> Draft follow up requests
Communications		
Media	Michel Kate	<ul style="list-style-type: none"> Prepare media list draft media release template (awaiting final logo design) task removed from list
Logo	Adam Stokes & Pablo	<ul style="list-style-type: none"> Item has been completed. Logo design chosen
Website	Adam Stokes & Pablo	<ul style="list-style-type: none"> Kate draft list of pages we need Done Adam S and Corrine to find templates Pablo to host website when ready
Facebook	Adam Stokes	<ul style="list-style-type: none"> item deleted - website should be enough
Newsletter	Kate	<ul style="list-style-type: none"> draft a newsletter, get printed and deliver
Notice board	Kate & Adam S & Adam SS	<ul style="list-style-type: none"> put sign back up Done Put reflector letters up Done
Fundraising		
	Adam Stokes	<ul style="list-style-type: none"> find out details of public liability insurance via ISCCC (need volunteer to follow this up) Organise
Other issues		
		<ul style="list-style-type: none"> OPEA write to Australia post regarding the post boxes. - decided no point
		<ul style="list-style-type: none"> find out if ACT govt is planning to move heritage railway - Chief Minister said no immediate plans