

Oaks Estate Progress Association

**Draft minutes of a special OEPA Committee meeting re the Community Hall,
held at the Hall, Oaks Estate, 7.00pm, Thursday 4 July 2013.**

Present. Karen Williams (Chair), John Bruggeman, Alex Saeck, Ewan Maidment.

1. Apologies: Judith Saeck, Dan Heldon, Michel Starling.

2. Minutes of previous meeting. Moved Alex, seconded Ewan, that the minutes of the meeting held 2 June be accepted. Carried.

Thanks to Bernadette for the soup with the just the right amount of pepper. Keep up the good work.

3. Matters arising

Master Plan.

Karen reported on an update phone call with Petra Oswald (ESDD) held on 20 June re the OEPA catalyst project, heritage matters, cross-border discussions and general progress on the master planning (see attachment).

Karen noted that:

- the ACT – NSW cross border meeting will be held on 16 July;
- Petra will contact ACT Roads re copy of report on the revised Oaks Estate traffic count and follow-up re footpath extension and traffic calming on Railway Street;
- the University of Canberra cannot help with the catalyst project design as the faculty dealing with social development is closing down.

Karen tabled information on 2013-14 Community Support and Infrastructure Grants sent to her by Cindy Lee (ESDD). It was noted that applications for the Grants close on 5 August.

The committee discussed likely impacts of heritage listing of Oaks Estate, including restrictions on development, noting that the report has not yet been sighted and that the Heritage Council assessment is pending. Karen stated that she expected that the heritage listing would be village-wide –protecting vistas and buffer zones and that very few individual properties would be listed. It is expected community consultation and workshops will be required.

River rehabilitation – straying cattle. Karen reported that she reported the matter to Canberra Connect and also had been in touch with Gary Byles (TAMS Director). A Ranger who phoned Karen reported that the cattle could get through the fences anywhere and that he was chasing up the problem but needed photographic evidence of the cattle straying on to the river banks.

Centenary celebrations. Brooke Small (Program Manager, Canberra Centenary Celebrations) contacted Karen giving support to the proposed Village Party (\$1,000 funding) linked to a community activity such as the plaque for Bede Tongs or the community garden, or both.

Brooke said that she was surprised that the OEPA had not put in a tender for the Unmade Edges project. She reported that a well known arts organization has the tender.

Communication. Newsletter due out listing the new OEPA officers and committee members, including a version of Karen's report to the AGM, and reporting on the revised traffic survey, and letting people know that there are allotments available in the garden.

Bede Tongs Memorial Plaque. John B will look for suppliers of plaques. Ewan will look for a supplier of large stones and contact Garry Tongs re proposed form of word for the plaque.

Graffiti. Resolved. Someone has painted over the offending letters.

4. Financial report.

Alex reported that there had been no change in the OEPA's financial situation.

Ewan tabled receipts as follows and asked for reimbursement:

16/4/13 Office Works, leaflet re Robertsons' House, \$17.00

12/5/13 Office Works, printing May newsletter, \$88.20
16/5/13 Office Works, printing papers for AGM, \$24.00
17/5/13 Coles, etc., provisions for BBQ at AGM, \$31.20
30/5/13 Office of Regulatory Services, fee for registering new rules, \$36.00
8/6/13 Magnet Mart, concrete mix and street No. sticker for letter box, \$9.94
The Committee agreed to reimburse Ewan and thanked Terry and Ewan for putting up the letter box.

5. Social Inclusion Project and Community Garden.

COGS are maintaining their interest in the Garden. Karen has been appointed interim convenor. The Garden has a \$600 debt for water usage. Only 4 users are registered with COGS.

OEPA to consider a joint application with COGS for a Community Support and Infrastructure Grant to help cover the cost of improvements to fencing, gates, shed, paths, garden borders, water harvesting, etc.

6. Community Hall and proposed MoU with Southside Community Services.

No response was received from Southside to our letter asking for clarifications dated 21 June.

John B, Alex and Ewan are to meet with Lyn Diskon in July for further discussions.

Consider joint application with Southside Community Services for a Community Support and Infrastructure Grant to cover repairs to the outside toilet block, replacement of playground equipment, fencing and general repairs to the Hall.

Karen not yet followed-up on further quotes for volunteer accident insurance.

7. Other business.

Bus shelter on Hazel St. Dry rot - Karen to contact Canberra Connect.

Aikido chap, Warren. Karen and Ewan to meet to discuss Hall maintenance.

Healthy Queanbeyan Project. Karen talking to Lin Malcolm (QCC) who is interested in OEPA participation in a project to connect community gardens – looking at a resource plan and current funding plan.

Oaks Estate rainwater/storm water harvesting was discussed.

There being no further business the meeting closed at 8.55pm.