

OEPA COMMITTEE MEETING

**7.00pm, Thursday, 4 December 2014
at the Community Hall, Oaks Estate**

Minutes

Meeting opened at 7.10pm

1 Apologies and attendance

Apologies: Michel Starling, Dan Haldon

Attending: Karen Williams (chair), Ewan Maidment, Adam Stephan-Slade, Kate Gauthier (minutes), Alex Saeck.

2 Minutes of previous meeting

Minutes for meeting held 4 September 2014. Ewan moved to accept, Kate second, all in favour.

Minutes for meeting held 6 November 2014. Kate move to accept, Alex second, all in favour.

Note no quorum at meeting held October 2014, minutes for record keeping purposes only.

3 Financial report

Alex reported no change from last month, except less \$367.88 cheque for expenses to Ewan.

4 Matters arising from previous meeting

Fix up the blackboard signs. Members to look for old metal signs that could be repurposed. Kate to measure boards and cost construction ply.

- Motion passed for Ewan to spend \$200 to replace community signs.

Grass cutting - Kate to follow up on getting the schedule

- No action taken as yet. Still to be done
- Add grass cutting success notice when signs are fixed.

5 Planning and development

Letter to planning minister sent – still awaiting response.

- Perhaps ask him to auspice the pollies visit day and Robertson house (see items below)

Urban improvement.

- Kate to develop a proposal on getting key politicians out to Oaks Estate to showcase the need for urban renewal projects.
- Find out about budget process - when can we put in proposals for spending in the budget.

Robertson House

Karen spoke to GML re Robertson House heritage consultants to create conservation management plan. Gave them all her materials on Robertson House to keep in the heritage library. As the value of the house is the fabric, it is agreed not to clean the house,

Oaks Estate Progress Association

therefore it cant be used as an interior. Idea was floated to put a classroom / office as separate building near railway st. They are probably going to recommend stabilising the house. Syringes and beer bottle have been found on site. Karen to suggest to them to put in solar powered motion lights.

They are concerned with buffering around the site. Karen pointed out the flaws in the master plan which do not protect Robertson House.

Karen has an enormous amounts of materials relating to Robertson House which should be properly archived to conserve them.

- Consultants have asked us to include a notice of the report they are doing into our newsletter to let community know. Karen to provide words for Ewan
- Kate to look into using schools to lobby for the house to be turned into an education site for school visits. Work with Karen on possibly having a tour for history teachers to promote.

6 Other business

Confirm ISCCC delegates

Karen has paid for two delegates. ISCCC asks the president and vice president be the delegates, but others can attend as proxies when required.

- Ewan moved that Karen and Michel are delegates, with other OEPA committee members to attend as proxies as needed. Adam second, all in favour.

Disaster resilience project

OPEA draft letter on our expectations for project? Community Fire trailer, funds to support a community event.

- Ewan to start drafting a short letter and sent to committee via email. Karen will add from the list of items prepared for the funding proposal. We need to push for practical outcomes.

heritage festival

- Karen to make up notice including morning tea at Kate's house. Send to Kate for proofing.

Newsletter

- Ewan to finalise by Friday next week. Including notice of a workshop. Karen to send ISCCC report.
- Kate to send 1-2 para summary of precinct code submission.
- Karen send notice of heritage festival and conservation management plan. Will do short piece on gardens.

There was a break into a car on florence street this week at night.

No meeting on Thursday 1st Jan. 5 Feb instead

Karen wants an early AGM to hand over the presidency. Possibly in March/April.

- Alex to start audit process soon to enable an AGM in first quarter of 2015.

Minutes confirmed at meeting 8 April 2015